

ProStart Funding Guidelines

- 1) Only fresh beef may be purchased with program funds.
- 2) Beef must be used for ProStart education curriculum only.
- 3) All receipts must be submitted to the Kansas Beef Council (KBC). Deadlines listed below.
- 4) A new application must be completed for each school year.

Please note the following:

- 1) KBC encourages lesson plans to reflect the use of value cuts (flat iron, shoulder (petite) tender and ranch cut) that are rapidly gaining popularity in foodservice establishments across the US.
- 2) Application form, guidelines and other pertinent information related to the program are available on www.kansasbeef.org.
- 3) Deadline for funding request (application, material orders) is **July 29, 2011**.
- 4) Once KBC receives your funding request, a check will be issued for beef purchases. You will have until **July 30, 2012** to use those funds for beef education in the classroom and submit receipts for the beef purchases.
- 5) The money does not have to be spent all at once. Several beef purchases may be made over the course of the school year as long as all receipts are sent in by the June 31st deadline.
- 6) Receipts should include name of store or foodservice distributor where beef was purchased along with school name. Original receipts or copies will be accepted.
- 7) **Any unused money must be returned to KBC to be eligible for future program funding.**
- 8) Funds may only be used in classroom/lab settings. Funds **MAY NOT** be used for school barbecues or other school functions.
- 9) If you are highlighting beef on your menu for the state competition, a funding request sheet must be completed and returned to KBC no later than **January 31, 2012**. At the time your request is received, KBC will issue you another check for beef purchases. All receipts must be submitted to KBC by **July 30, 2012**, along with any unused funds, to be eligible for future program funds.

**For questions or concerns, contact Sharla Huseman at
(785) 273-5225 or e-mail sharla@kansasbeef.org.**